

Purchasing Specialist – BioBee Americas, Rahway NJ USA

Job Summary

BioBee US, a subsidiary of BioBee Sde Eliyahu Ltd Israel, is one of the global leaders in bio-controls. BioBee produces beneficial insects and pollination bees as part of IPM programs for conventional and organic farming. BioBee is known for its high-quality product portfolio and its professional technical team. BioBee operates in the Americas Region via its five subsidiaries: USA, Canada, Mexico, Colombia and Chile. The Purchasing Specialist will be responsible for coordination of the Americas region procurement

Major Responsibilities/Accountabilities:

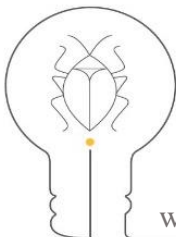
- Responsible for identifying vendors to supply products based on the request from the operations and sales teams
- Negotiate price, terms, and conditions with major third-party suppliers in support of defined business needs
- Responsible for the coordination of the orders and the supply between the subsidiaries and the suppliers
- Consolidate a periodic forecast (annual, quarter, weekly) to communicate with the suppliers. Communicate with the subsidiaries on a timely basis about availability constraints and decide together on alternative solutions.
- Manage vendor relationships and assist in building an effective supply-chain
- Align with the headquarter procurement department in Israel.
- Prepare, plan and provide information to identify purchasing requirements, spend summaries, cost savings initiatives, and risk mitigation actions. Establish procurement action plans and procurement performance objectives, and report performance against plans and business objectives.
- Maintain purchasing files, including spend summaries, source options by material, contract database, specifications and key supplier summaries

Requirements:

- Minimum BS/BA degree
- At least 5 years in Procurement and Supply Chain experience
- Preferably international business experience
- Strong negotiation, communication and relationship management skills required
- Good analytical skills
- Proficiency in the use of Excel and Power point is required
- Language – required English and Spanish.
- Experience with ERP systems is a plus
- Job requires domestic & international traveling of up-to 30%

We offer

- A competitive salary with benefits.
- A challenging job in the biocontrol developing industry.
- Interaction with BioBee global teams



BioBee USA is an Equal Opportunity Employer. Qualified applicants will be considered without regard to race, color, religion, gender, national origin, age, sexual orientation, marital or veteran status, disability, or any other legally protected status.
<https://www.dol.gov/ofccp/regs/compliance/posters/pdf/eeopost.pdf>